



SERGEANT MAJOR DOUGLAS R. DRUM MEMORIAL SCHOLARSHIP 2017 APPLICATION

Application Deadline: March 8, 2017

Eligibility for the Sergeant Major Douglas R. Drum Memorial Scholarship:

AMRA members, their spouses, dependent children, and their grandchildren who are full-time students pursuing an undergraduate degree at a two or four year accredited college or university

IMPORTANT NOTICE – Your application with all supporting documents attached must be received by AMRA no later than March 8, 2017 to avoid disqualification.

APPLICANT INFORMATION

Adult applicants (military retirees/spouses) should apply in the Returning College Students category.

Beginning in the Fall Semester/Quarter of 2017, I will (check one):

Begin the first year of my college education **OR** **Continue my college education**

Name: _____ Phone: () _____

Address: _____ City: _____ State: _____ Zip: _____

Date of Birth: _____ Email address: _____

Relationship to AMRA sponsor: Self Spouse Dependent child/stepchild (one who can be claimed as a dependent on sponsor's income tax return) Grandchild (one who can be claimed as a dependent on their parents' income tax return).

*In order for us to send a press release to your hometown newspaper, we require the appropriate **EMAIL ADDRESS** for education-related press releases.*

NEWSPAPER EMAIL ADDRESS for press release: _____

SPONSOR INFORMATION

SPONSOR MUST BE A MEMBER OF AMRA PRIOR TO SUBMISSION OF THIS APPLICATION

Name: _____ AMRA member number _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: () _____ Email: _____

DO NOT send photograph with application.

*Scholarship recipients will be required to provide a recent photograph of good quality (color digital preferred) suitable for publishing in the AMRA newspaper and posting on the AMRA website (see release form on page 3). **Scholarship funds will not be distributed until this requirement has been met.***

FOR AMRA USE ONLY: Membership verified # of pages

COLLEGE/UNIVERSITY YOU PLAN TO ATTEND

___ I plan to attend the college or university indicated below, as a full-time student.

___ I am enrolled at the college or university indicated below, as a full-time student.

___ I have not determined which college or university I will be attending. I have written and enclosed a Letter of Intent to Register/Enroll as a full-time student, addressed to the Scholarship Committee. If I am selected to receive a scholarship, I understand that it is my responsibility to provide AMRA with information about the college or university as soon as it is determined.

Signature of applicant: _____ Date _____

Name of college or university: _____

Street Address: _____

City: _____ State: _____ Zip: _____ Phone: () _____

Anticipated full-time course of study (major): _____

SCHOLARSHIP AWARD INFORMATION

Scholarship recipients must present the Enrollment Verification Forms to the college/university. Following the schedule indicated below, AMRA will send a check for one half of your scholarship in each of two semesters, payable to the college/university upon receipt of the Enrollment Verification Form from the college/university. Your scholarship monies may only be used for tuition and fees required for enrollment or attendance, and fees, books, supplies and equipment required for courses; scholarships may NOT be used for payment of room and board.

Fall Semester scholarships: Paid between June 15, 2017 and December 15, 2017.

Spring/Winter Semester scholarships: Paid between December 16, 2017 and April 30, 2018.

No scholarships will be paid after April 30, 2018 and the remaining scholarship balance will be forfeited.

CHECKLIST OF REQUIRED MATERIALS

The following items MUST BE submitted ELECTRONICALLY with your application.

___ **ESSAY:** *In 750 words or less, 12 point Times New Roman and double spaced,* tell us why you deserve a scholarship from AMRA. Remember this essay is about YOU. The following subjects must be addressed in your essay: **Past educational achievements, your future educational plans and goals, your leadership abilities, extracurricular and community activities, volunteer and work experiences, character and citizenship traits.** All essays must be original, current, include a word count at the end and be included with the application. DO NOT INDICATE IF YOU ARE A PREVIOUS APPLICANT, OR RECIPIENT, AND DO NOT REPEAT WORD FOR WORD INFORMATION YOU PROVIDE FOR YOUR RECORD OF ACCOMPLISHMENTS. Previously submitted essays and essays exceeding the **750 word limit** will be *disqualified.*

___ **LETTERS OF RECOMMENDATION:** *Letters of recommendation must be submitted electronically, dated and contain the author's name, title, phone number and signature. Electronic signatures are acceptable.*

Choose any **three** from the list below; you may send three from a single category or use multiple categories.

- ___ From a teacher or professor who can describe your academic and leadership qualities.
- ___ From anyone, *other than a relative,* who can describe your character, citizenship and community involvement.
- ___ From a past or current employer who can describe your character, dependability and workmanship.
- ___ From a project coordinator or team leader with knowledge of your performance on volunteer assignments/activities.

___ **GRADE TRANSCRIPTS (unofficial transcripts are acceptable):**

- **Incoming Freshmen:** A copy of the **most recent transcript including ACT/SAT scores.**
- **Returning, transfer or re-entry college students:** A copy of your **most recent college transcript.**

SPECIAL NOTE: Be sure your application is complete and attach all required documents from the list above. The Scholarship Committee will reject any incomplete applications.

STUDENT RELEASE

I understand that this application form, letters of recommendation and transcript(s) will be treated as confidential material, and I give my consent to the AMRA Scholarship Committee to examine these documents. I waive my privilege to review these documents once they are submitted to the Scholarship Committee. All materials become the property of AMRA. I affirm that the information in this application is accurate to the best of my knowledge. **Furthermore, I agree to notify the Scholarship Committee Chairman immediately if I should wish to withdraw this application. If I am unable to attend college as planned or leave school for any reason, I will facilitate the return of any refund due to the American Military Retirees Association, Inc. by working with my college/university to see that funds are returned to AMRA promptly.**

AMRA has my permission to publish my photo, my name, hometown city and state, a brief description of my educational plans, and the name of the university/college in my hometown newspaper, in *AMRA News*, on AMRA's web site www.amra1973.org, and in other scholarship promotional materials.

Applicant's Signature _____

Date _____

RECORD OF ACCOMPLISHMENTS

1. SCHOLASTIC:

Honor Societies _____

Awards _____

Other _____

2. COMMUNITY SERVICE: List agencies/individuals you have volunteered with, or who have benefited from your volunteer service during the last 12 months. For each volunteer assignment, briefly describe your level of involvement, time commitment, duties and responsibilities. Close each statement with the effect your service had on the agency or the individuals it served.
(Attach extra pages, if necessary.)

3. LEADERSHIP: List events where you assumed or accepted a leadership role in the last 12 months. Explain circumstances that required you to demonstrate initiative and integrity in choices you made. Describe the influence you had on others and the results of your leadership or team efforts.
(Attach extra pages, if necessary.)

4. OTHER ACCOMPLISHMENTS: (Attach extra pages, if necessary).

METHOD OF TRANSMISSION

Applications and all supporting documents **must be submitted electronically** according to the following instructions:

EMAIL: A **pdf** to scholarship@amra1973.org . *This email address is to be used for submission of applications and supporting documents only. See below for contact information should you require assistance.* Applications submitted by email will receive an auto-acknowledgement.

FAX: 518-324-5204

Applications submitted by fax will be acknowledged within 48 hours to the applicant's email address provided on page 1.

Applications and supporting documents NOT RECEIVED IN OUR OFFICE BY 4:30p.m. (Eastern Time) MARCH 8, 2017 will be disqualified.

IF YOU REQUIRE ASSISTANCE

Email: info@amra1973.org

Phone: 1-800-424-2969, M-F, 9:00a.m. to 4:30p.m. (ET).

NOTIFICATION LETTERS

WILL BE MAILED TO ALL SCHOLARSHIP APPLICANTS BY MAY 5, 2017

DISBURSEMENT OF FUNDS TO THOSE AWARDED SCHOLARSHIPS

SCHOLARSHIP FUNDS WILL BE DISBURSED TO THE COLLEGE/UNIVERSITY FOR TUITION AND FEES REQUIRED FOR ENROLLMENT AND ATTENDANCE AND FEES, BOOKS, SUPPLIES AND EQUIPMENT REQUIRED FOR YOUR COURSES. SCHOLARSHIP FUNDS DO NOT COVER ROOM AND BOARD. UPON RECEIPT OF THE ENROLLMENT VERIFICATION FORM, SCHOLARSHIPS FOR THE FIRST SEMESTER WILL BE PAID BETWEEN JUNE 15, 2017 AND DECEMBER 15, 2017. SECOND SEMESTER SCHOLARSHIPS WILL BE PAID BETWEEN DECEMBER 16, 2017 AND APRIL 30, 2018. NO SCHOLARSHIPS WILL BE PAID AFTER APRIL 30, 2018 AND THE REMAINING SCHOLARSHIP BALANCE WILL BE FORFEITED.